



# WWW.SLALUNCH.COM

Online School Lunch Account

## TIPS AND TOOLS FOR MANAGING YOUR STUDENT'S LUNCH ACCOUNT

## VIEW TRANSACTIONS

It's easier than ever to see what purchases your students are making.

- 1 Log into your account.
- 2 Click on **Manage Cafeteria Account**.
- 3 Click on **View Transactions** to the left of your student's name.

Your student's transactions will appear by date, description, quantity, charge, and balance.

## SETUP AUTO-PAY

Never have a low balance again!  
Enroll in Auto-Pay!

- 1 Log into your account.
- 2 Click on **Manage Cafeteria Account**.
- 3 Under Notification settings, click on **Setup** to the left of your student's name.
- 4 Choose **Automatic Funds Transfer**. Choose a balance, payment source, and a deposit amount. Click **Continue** and then **Save**.

## CHECK YOUR CART

Missing a deposit?  
Always check your Cart...

Many times transactions are left incomplete and students' accounts do not have sufficient funds to purchase lunch.

To avoid this, be sure to check your **Cart** for unprocessed items before closing out of your account.

Simply click on **View Cart** on the upper right hand corner of your screen.

If it's empty your transaction is complete. If not, click on the item and choose **Purchase Now**.

**NEED HELP  
WITH YOUR ACCOUNT?  
HAVE QUESTIONS, COMMENTS, OR CONCERNS?  
CONTACT OUR CUSTOMER SERVICE DEPARTMENT BY EMAIL  
OR PHONE.**

online@slamgmt.com

**407-740-7677**

\*Every Thursday, SLA Management will send a courtesy email to all account holders with balances \$25 and under. If you would like to receive additional reminders, you may setup a separate notification within your lunch account at [www.slalunch.com](http://www.slalunch.com).\*